

Finance Committee Meeting

September 22, 2010 7:30 PM
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Chris Smith, Chairman
Craig Schultze, Vice Chairman
Jennifer Soule, Clerk
Peter Jurmain
Rick Manburg
Jim Smith
Susan Vecchi
Charles Aspinwall, Town Administrator
Peter McGowan, Police Chief
Nate Maltinsky, Historical Commission

Chris Smith called the meeting to order at 7:31 PM

Warrant Review:

Peter McGowan:

Dispatch Console:

They are experiencing intermittent communication problems and are having difficulty getting parts to repair the console. The replacement of the radio system desktop unit would cost \$20,670.00. The new console could be used in the future if/when a new police station is built.

Police Cruisers:

Replacement of two police cruisers \$32,055.00 each. Article total \$64,110.00.

The Police Department's vehicle Inventory is as follows:

Unit #40: 2007 Ford Expedition, 62,810 miles, good condition, assigned to the Sgt/Supervisor. This vehicle was purchased with a grant.

Unit #41: 2007 Crown Victoria, 66,568 miles, fair condition assigned to Patrol.

Unit #42: 2007 Crown Victoria, 57,809 miles, good condition, assigned to Patrol.

Unit #43: 2002 Chevrolet Impala, 56,312 miles, fair condition, assigned to Patrol.

Unit #44: 2008 Crown Victoria, 43,198 miles, under warranty, assigned to Patrol

Unit #45: 2010 Crown Victoria, 7,444 miles, under warranty, assigned to Patrol

Unit #46: 2008 Ford Taurus, 43,899 miles, under warranty, assigned to the Chief.

Unit #47: 2008 Harley Davidson, 10,000 miles, good condition

Unit #48: 2004 Crown Victoria, 103,882.00, fair condition.

Unit #50: 2006 Chevrolet Impala, 32,754 miles, good condition, assigned to the Detective. This vehicle was purchased with a grant.

The vehicles being replaced are:

Unit #43 2002 Chevrolet Impala, This vehicle was purchased used in 2004 on EBAY using Community Policing funds when no Town funds were available.

Unit #48 2004 Crown Victoria, This vehicle is used for traffic enforcement and transportation to/from trainings. Unit #41 will replace this as a front line vehicle.

This is the last year (2011) Ford will produce the Crown Victoria; the vehicle will be discontinued in May 2011.

There would not be a significant trade in value on the two vehicles being replaced. Typically, the old cruisers are given to another Town department such as the DPW. An estimate of an auction value would be between \$1,000.00 and \$2,000.00 each.

The cost to equip the two vehicles with Motor Data Terminals would be approximately \$7,500.00 the first year including licensing and approximately \$4,000.00 to maintain thereafter.

If the article is not funded the repair budget of \$14,000.00 will be impacted and the police cruisers could not be replaced until 2012.

Transfer the Care and Custody of the Ellice School:

Nate Maltinsky:

The Millis School Committee unanimously voted to allow the transfer of the care and custody of the Ellice School property from the Millis School Committee to the Town of Millis. The Historical Commission plans to restore the Ellice School. Millis residents have offered to help finance the restoration. The school has not been used since the 1930's and was used in World War I. Once the school is restored they plan to have Clyde Brown students experience a one day class at the school. The school is structurally sound, the inside is fairly intact and the roof was replaced in 1974. CPC funds could be used for repair costs but not maintenance costs. The Historical Commission would pay for the school's maintenance. The work would be completed in phases. There are no plans to request Free Cash, Stabilization Funds, etc. to pay for the restoration or maintenance. There are no significant revenue opportunities after the school's restoration.

Finance Committee Recommendations:

Craig Schultze made a motion to recommend the Transfer of Care and Custody of the Ellice School, Peter Jurmain seconded, Vote: 7/0, motion carries unanimously.

Old Business/New Business:

Charles Aspinwall:

The operational budget article has been moved to article number one.

They are in negotiations with the Fire Department's union and have not come to an agreement. There has been no contract since July 1, 2009. An article will be added to the warrant to fund the contract if/when they come to an agreement.

Chris Smith:

The School Committee has added four articles to the warrant:

English Language Arts:	\$45,000.00
Space Need/Renovation Study:	\$15,000.00
Replacement Wheel Chair Van:	\$35,000.00
Replace Carpet in the Clyde Brown Library and Interior Painting:	\$50,000.00

Charles Aspinwall:

There may be one more article added to the warrant for consideration, the cost for a consultant to review/revise the personnel plan.

The Town Accountant has not received any information on Free Cash. Free Cash for FY11 is expected between \$600,000.00 and \$650,000.00 based on the turn backs for FY10. The FY10 Free Cash was \$732,000.00.

Chris Smith:

A Budget Committee is being formed to review the Town's budgeting practices.

The Warrant will be finalized at the Board of Selectmen's meeting on Monday, September 22, 2010.

Peter Jurmain made a motion to pay \$173.00 for the annual subscription to ATFC (Association of Town Finance Committees) for FY11, Jennifer Soule seconded, Vote: 7/0, motion carries unanimously.

Upcoming Meeting Schedule

September 29, 2010, 7:30 PM
Veteran's Memorial Building, Room 229

October 6, 2010, 7:30 PM
Veteran's Memorial Building, Room 229

October 13, 2010, 7:30 PM
Veteran's Memorial Building, Room 229

October 20, 2010, 7:30 PM
Veteran's Memorial Building, Room 229

October 27, 2010, 7:30 PM Pre-Town Meeting – Public Hearing
Veteran's Memorial Building, Room 229

November 1, 2010 6:30 PM

Location: TBD

November 1, 2010 7:30 PM – Town Meeting

Middle/High School

245 Plain Street

Minutes Review and Approval:

Craig Schultze made a motion to approve the September 15, 2010 minutes as written, Susan Vecchi seconded, Vote: 7/0, motion carries unanimously.

Craig Schultze made a motion to adjourn at 8:11 PM, Susan Vecchi seconded, Vote: 7/0, motion carries unanimously.

Respectfully submitted,

Deirdre Gilmore